



AQAR REPORT REVIEW

DR.R.K.SHANMUGAM COLLEGE OF ARTS AND SCIENCE

Aishe id : C-47579

Submitted for : 2018-2019

Submitted Date : 03/10/2019 04:54 PM

Reference AQAR Link : [Click here](#)

Over all Comments :

Acceptance date : 04/10/2019



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DR.R.K.SHANMUGAM COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution	DR.G.MOHANASUNDER
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04151226502
Mobile no.	9442658276
Registered Email	drkscasnaac2017@gmail.com
Alternate Email	prlrkscas@gmail.com
Address	Indili Village, Ulagankathan Post,
City/Town	Kallakurichi
State/UT	Tamil Nadu
Pincode	606213

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			private																
Name of the IQAC co-ordinator/Director			DR.P.JOHN VICTOR																
Phone no/Alternate Phone no.			04151226503																
Mobile no.			9842586158																
Registered Email			drrkscasnaac2017@gmail.com																
Alternate Email			drrkscasiqac@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.rkscollege.com																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.rkscollege.com/naac.php																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.05</td> <td>2018</td> <td>03-Jul-2018</td> <td>02-Jul-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.05	2018	03-Jul-2018	02-Jul-2023
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				Period From	Period To														
1	B	2.05	2018	03-Jul-2018	02-Jul-2023														
6. Date of Establishment of IQAC			01-Sep-2017																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Preparation of Annual Plan 2018-2019</td> <td>01-Jun-2018 1</td> <td>28</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Preparation of Annual Plan 2018-2019	01-Jun-2018 1	28					
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Preparation of Annual Plan 2018-2019	01-Jun-2018 1	28																	

Value-Added Courses	01-Aug-2018 20	553
Remedial Class for Reappearing candidates and Special Coaching for Slow Learners	01-Sep-2018 10	626
Examination orientation	01-Oct-2018 1	426
Feedback Collection	01-Nov-2018 1	1151
NSS Annual Camp	02-Jan-2019 5	102
Workshop on Application of Science and technology (Sponsored by TNSCST, Govt. of Tamil Nadu)	01-Feb-2019 5	650
Remedial Class for the Reappearing candidates	01-Mar-2019 10	550
Feedback Collection	01-Apr-2019 1	1151
Annual Alumni Association meeting	02-Jul-2018 1	300
Faculty Development Programme	05-May-2019 1	60

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Application of Science Technology for Rural Areas	TNSCST	2018 5	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	11
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<p>•PROPOSAL SUBMITTED TO MANAGEMENT TO START Ph.D., RESEARCH PROGRAMME IN TAMIL, MATHEMATICS, PHYSICS AND CHEMISTRY. • STARTED THE CENTER FOR DISTANCE EDUCATION OF MADRAS UNIVERSITY. • EXTEND THE SWACHH BHARATH PROGRAMME TO NEARBY VILLAGES. • PREPARED PROJECT FOR SKILL DEVELOPMENT PROGRAMME UNDER TN GOVERNMENT. • CONDUCTING ASTRA(APPLICATION OF SCIENCE TECHNOLOGY IN RURAL AREAS) PROGRAMME FUNDED BY TNSCST (TAMIL NADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY) • CONSTRUCTION OF NEW MENS HOSTEL. • EXTENSION OF WOMENS HOSTEL.</p>

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Preparation of Annual Plan	Annual Plan prepared and implemented.
Motivation Programme for First Year UG Students	First Year UG Class was inaugurated with the motivation programme.
Value Added Course	Value Added Course Conducted.
Remedial Class for Reappearing candidates and Special Coaching for Slow Learners.	Remedial Classes for Reappearing candidates and Slow Learners conducted.
Examination Orientation	Examination Orientation Programme to eradicate the exam fear of the first year students.
Feedback Collection from, Staff, Students and Alumni	Feedback Collected from, Staff, Students and Alumni. Analyzed and uploaded in the college website.
NSS Annual camp	NSS Annual camp was conducted in Perumangalam and Pukkiravari Village
Sponsored Workshop	5 Day Workshop was organized by our Institution. It was Sponsored by TNSCST, Govt. of Tamil Nadu.
Feedback Collection	Feedback Collected from Staff, Students and Alumni. It was analyzed and uploaded in the college website
Tree Plantation	Tree saplings were planted by the students of various departments in various places
Seminars and FDP	National and International level seminars and Faculty Development

Programme was conducted by various departments.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

COLLEGE GOVERNING BODY

05-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

DR. R.K.SHANMUGAM COLLEGE OF ARTS SCIENCE is having its own Management Information System. The purpose of MIS is to improve the decision making by providing up to date information like students data, results, accounts, research development, faculty sources etc. This MIS helps to collect data, store it and analyse for the decision making. The Management Information System is the back bone of our institution. (weblink: <http://profuturetech.in/rkserp>)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has become a multi faculty Institution offering - UG Programmes - PG Programmes - M.Phil and - Ph.D Programmes for the students under the faculty of Arts & Science, Languages and Management studies. All the programmes are offered under Choice Based Credit System (CBCS). Innovations in curriculum and re-structuring of the courses are a constant and continual process as per the Thiruvalluvar University Norms. The College offers academic flexibility in part-I Languages, Core-based Electives and Non-Major Electives in all the

programmes. The College has introduced Bridge Course and Value added certificate course in order to expose our students to the current trends and recent advancements in their respective fields and also ultimately make them academically appreciable and socially responsible citizens. This would fetch them lucrative positions through on and off campus recruitment. The College has designed the curriculum on account of improving the employability skills of the students by giving them effective training, courses that could enrich research aptitude are included in several PG and M.Phil programmes. The project work, included in the curriculum of PG students, helps them to learn the research techniques, trends and methodologies which would motivate them to pursue further research. Numerous of subject experts, scholars and resource persons contribute to the college on various occasions to share their expertise to the members of the faculty and students. In order to promote community service, social responsibility, interaction for integration and problem solving skills we make the extensive activities as mandatory in the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Training and development	Nil	02/08/2018	30	Employability	Self development skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	130	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
LITERARY WORKSHOP IN TAMIL LITERATURE (PAYIERCHI PATTARAI)	01/08/2018	44
JOURNALISM	01/08/2018	63
SPOKEN ENGLISH	01/08/2018	129
TV REPAIRING AND MAINTENANCE	01/08/2018	51
COMPETITIVE EXAMS	01/08/2018	76
TALLY	01/08/2018	134

PERSONALITY DEVELOPMENT	01/08/2018	56
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	26
MCom	Commerce	7
MA	Tamil	2
MSc	Computer Science	12
MSc	Physics	7

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p>Feedback Obtained</p> <p>Student's Feedback • Class representatives Meetings are conducted once in every month to review the academic progress. • Formal feedback obtained from the students on course content, teaching methodology, evaluation procedures, attendance, infrastructure facilities, mentoring, internships, and Student Training Programmes (NCC, NSS, Sports). • The feedback helps in enhancing teacher effectiveness. The Principal also discusses the general comments during the general staff meetings and specific problems are addressed to individual faculty members. • Suggestion box is available inside the admin block to collect students feedback. Their continuous feedback helps a lot, introducing new ideas regarding grievance recovery. Alumni's Feedback ? Alumni meetings are conducted once in a year for institutional development and students career etc. ? These meetings are the important forum to suggest and improve the teachers student relation, placement progress and our institutional facilities etc. Parent's Feedback ? Parents (Family) meetings are conducted yearly once. Along with the Parents, Principal, HOD, Staff members and students attend this meeting. Valuable suggestions of the parents are forwarded to management for overall development of the institution. Management will fulfill the parent's expectations. Staff Feedback ? Feedback collected from the faculty in every semester. The feedback is focused on innovative teaching, syllabus completion, study material and staff necessities etc. ? The principal, Management and IQAC were analysis the feedback. Valuable guidelines and suggestion are given for the further improvement.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	140	50	49

BA	Tamil	70	55	50
BBA	Business Administration	70	36	36
BCA	Computer Application	100	66	66
BCom	Commerce	70	70	70
BSc	Chemistry	50	26	26
BSc	Computer Science	50	55	50
BSc	Mathematics	70	45	43
BSc	Physics	50	36	36
MA	English	40	14	14
MA	Tamil	40	12	12
MCom	Commerce	40	5	5
MSc	Chemistry	26	16	15
MSc	Computer Science	26	12	10
MSc	Information Technology	26	0	0
MSc	Mathematics	40	20	19
MSc	Physics	26	20	16
MPhil	Commerce	1	3	1
MPhil	Computer Science	3	5	3
PhD or DPhil	Commerce	3	0	0

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	426	95	8	6	68

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
82	82	9	9	0	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college follows tutorial system to monitor and analyze them personally. For each staff members the group of students will be allotted and they will be monitored by them. The staff member concerned will concentrate on the

disciplinary issues of the allotted students of them. Under this system the development of the academic career is also focused. Though they are motivated commonly in the class the tutor will motivate them personally and also guide them as per to their personal interest. In this system the periodical report will be informed to the parents and also parents meeting will be conducted after every semester results. The reports will be entered in the tutor form every time and the record is maintained properly. Under this system counselling is given to the students at necessary times. The overall development of the students is focused under this system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1151	82	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
82	63	19	19	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.R.ANANDARAMAN	Assistant Professor	SOCIAL SCIENTIST AWARD
2019	Dr.R.ANANDARAMAN	Assistant Professor	SOCIAL SERVICES AMBEDHKAR AWARD

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of the sound educational strategy, we adopt assessment of performance as an integral part of teaching and learning process. The Institution adopts this CIE system to assess all aspects of a student's development on a continuous basis throughout the year. Students are made aware of the evaluation process through the following initiatives: ? The orientation programmes at the beginning of the semester through the public address system of the College. ? Teaching plan contains evaluation procedure. ? Academic calendar with CIA examinations dates. ? Orientation on changes and amendments in the evaluation process through Tutorial meetings. Result analysis is done by the class tutors after every CIA test. The performance of the students is monitored by Principal and the necessary feedback is given to the faculty members concerned . The Principal conducts department wise review meeting to give necessary feedback for the improvement of student's performance. The institution is keen on monitoring the performance of the students and reports to the parents. Progress reports are sent by the tutors to the parents after each of the test. The

remedial classes are conducted for the slow learners, absentees and the students who participate in the sports, NCC and NSS activities. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres to the academic calendar for the conduct of for Continuous Internal Evaluation (CIE). Academic calendar is prepared by Principal, VicePrincipal in consultation with HOD's. In the beginning of the academic session the students are appraised of academic calendar and the same is uploaded on our college website, displayed on notice boards and at strategic locations. Only the head of the Institutions can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. The schedule of all the examinations are given in academic calendar. The course teachers announce the syllabus and display question bank for (Continuous Internal Assessment) CIAI, CIAII, Assignment I, AssignmentII as per the academic calendar. Assignments are submitted by the students as per the dates given in the academic calendar. Internal marks are also displayed as per the schedule given in the academic calendar. The College primarily follows the pattern of university calendar and the schedule is prepared on the basis of the university formatted calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rkscollege.com/igac.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U04	BA	ENGLISH	23	11	47.83
U07	BA	TAMIL	19	15	78.95
U08	BBA	BUSINESS ADM INISTRATION	26	22	84.62
U09	BCA	COMPUTER APPLICATION	30	17	56.67
U10	BCom	COMMERCE	43	17	39.53
U17	BSc	CHEMISTRY	32	8	25.00
U18	BSc	COMPUTER SCIENCE	34	19	55.88
U25	BSc	MATHEMATICS	21	9	42.86
U28	BSc	PHYSICS	42	18	42.86
P02	MA	ENGLISH	6	4	66.67
P06	MA	TAMIL	2	2	100
P09	MCom	COMMERCE	7	5	71.43
P14	MSc	CHEMISTRY	17	6	35.29
P15	MSc	COMPUTER	12	10	83.33

		SCIENCE			
P20	MSc	MATHEMATICS	7	6	85.71
P21	MSc	PHYSICS	7	7	100
M05	MPhil	COMMERCE	1	0	0
M06	MPhil	COMPUTER SCIENCE	3	3	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rkscollege.com/iqac.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1	TNSCST	7500	2019
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Digitization BOON or BANE	Commerce	28/02/2019
Recent Trends in smart Materials Physics in our Daily life	PHYSICS	08/02/2019
State level seminar on New Vistas in Feminism	ENGLISH	14/02/2019
Seminar on Rebels and Revolution in Human Machine Interactions	BCA , CS	13/02/2019
International conference on Recent Trends in Chemistry	CHEMISTRY	10/01/2019
Special lecture on Internet Kills Communication	Commerce, BBA	10/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
International seminar on Quality Enhancement in Academic	DR.R.ANANDARAMA N	IARA	21/04/2018	MERIT

Research

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMMERCE	6	1
International	COMMERCE	9	3
International	CHEMISTRY	6	2
International	PHYSICS	2	3
International	TAMIL	3	1

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BCA	1
CHEMISTRY	1
COMMERCE	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis and characterization of bimetallic nanocomposite and its photocatalytic, antifungal and antibacterial	Dr.A.SENTHILRAJA	International Journal of Pharmacy and Biological Sciences,	2018	1	YES	1

activity, Separation and Purifi cation Technology						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	15	0	0
Presented papers	7	10	0	0
Resource persons	0	0	0	10

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
village cleaning	NSS with Melur village panchayat	2	50
NSS Camp Inaugural function	NSS with Govt. Hr.Sec. School, Perumangalm	40	80
NSS Valedictory function	NSS with Govt. Hr.Sec. School, Perumangalm	35	120
Blood donation	YRC with Lions club, kallakurichi	2	60
Tree Plantation	NSS with Isha gardens , Indili	5	100
NSS Special camp	NSS with Govt. Hr.Sec. School, Eduthavainattham	2	100
Blood donation	NCC with Melur PHC	2	50
NILAVEMBU KASHAYAM DISTRIBUTION	NCC with Melur PHC	3	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Oratorical contest	Cash Award(1000)	thirukovilur Panpattu Kalai kalagam	1
Oratorical contest	Award	Department of Tamil development, Govt. of Tamilnadu	1
Oratorical contest	I Prize	NIT, Trichy	1
Oratorical contest	I Prize ,Cash Award(2000)	G.T.N Arts College, Dindugal	1
Inter College Competition	Over All Champion	Sri Arumugam Arts and Science College, Tholuthur	15
Oratorical contest	Award	KABILAR TAMIL SANGAM	1
Essay writing Competition	STATE FIRST	HIGHER EDUCATION DEPARTMENT	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
VOTERS AWARENESS	NSS	100 PERCENT VOTING	2	60
SWACH BHARAT	NCC	DENGUE AWARENESS	5	50
SWACH BHARAT	NCC	village cleaning	3	38

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
PG RESEARCH PROJECT	9	SELF	2
Faculty Exchange,	250	FACULTY EMPOWERMENT FUND	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP	PROJECT WORK	SURYA OIL EXTRACTION LTD, KALLAKU	01/01/2019	15/02/2019	5

RICHI.

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Capital Pharma, Pondicherry.	06/09/2018	Placement	150
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
86	85.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
MODERN LIB	Fully	4.5	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12066	116958	505	50000	12571	166958
Reference Books	1700	100000	57	4860	1757	104860
e-Books	5500	40000	20000	15000	25500	55000
e-Journals	2	25370	0	0	2	25370
Journals	50	10000	0	0	50	10000
Digital Database	2	650	0	0	2	650
CD & Video	310	16470	6	600	316	17070
Library Automation	6	71850	0	0	6	71850

Weeding (hard & soft)	136	9997	19	579	155	10576
Others (specify)	261	13050	71	3550	332	16600
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	200	3	40	1	0	7	5	30	2
Added	0	0	0	0	0	0	0	0	0
Total	200	3	40	1	0	7	5	30	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
64.4	64.3	21.6	21.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the College as per the requirements in the interest of the students. LABORATORY In our institution six (6) non computer and three (3) computer labs are available. Laboratory maintenance record is maintained by lab technicians and supervised by HOD(s) of the department concerned. Other measures to maintain the laboratories on are as follows. ? The calibration, repairing and

maintenance of sophisticated lab equipment are done by the technicians of the related owner enterprises. ? The microscopes used for the experiments are annually cleaned and maintained by the department concerned and the record of maintenance is maintained by lab technicians and supervised by Head of the departments. ? There is a systematic disposal of waste of all types such as chemical and ewaste. LIBRARY The requirement and the list of books are taken from the department concern and HOD(s) are involved in this process for the finalized list of required books is duly approved and signed by the Principal. ? Every year in the beginning of the session students are motivated to register themselves in library to use INFLIBNET (50 students per month). ? During 20182019 academic year 505 text and 57 reference books are purchased. ? To ensure return of book 'no dues' from the library is mandatory for students before appearing for examinations. The attendance of visitors (students staff) on daily basis is maintained. SPORTS Physical education department is unique with following games, Badminton, Volley ball, Hockey, Badminton, Cricket, Football, KhoKho and Kabaddi. Our college provides scholarship particularly for sports students to enrich their skill development. Our students also won different level sports champions like University and Nationals (FormIII) in Kabaddi, Football, Cricket, Badminton, Hockey and athletics games. COMPUTERS Centralized computer laboratory established by the management and the funds by the management are used to maintain the computers in the College. Computer maintenance is done regularly and nonrepairable systems are disposed off. CLASS ROOMS The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HOD(s) submit their requirements to the Principal regarding the classroom furniture and the other. The College development fund is utilized for maintenance and minor repair of furniture and other electrical equipment with the help of carpenter and electrician. Cleanliness of class rooms is maintained by full time sweepers. A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

<http://www.rkscollege.com/extra-curricular.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	DR. R.K.S EDUCATIONAL TRUST SCHOLARSHIP	933	3132032
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Competitive examination	16/08/2018	300	Placement cell

Language lab	05/07/2018	130	Department of English
Bridge courses	23/07/2018	130	Department of English
Yoga and Meditation	26/07/2018	383	Arivu Thirukovil, Kallakurichi
Personal Counselling	02/07/2018	20	Counseling cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	competitive examination	5	20	5	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Capital Pharma, Pondicherry	36	6	AKT EDUCATIONAL INSTITUTIONS	20	3
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BA	TAMIL	DR, R.K.S. INSTITUTE, indili, kallakurichi	MA
2019	1	BA	TAMIL	E.V.R. COLLEGE OF ARTS AND SCIENCE, Trichy	MA

2019	1	BBA	BUSINESS ADMINISTRATION	AMMAN COLLEGE OF ARTS AND SCIENCE, Gopi	MBA
2019	1	BBA	BUSINESS ADMINISTRATION	SONA SCHOOL OF MANAGEMENT, SALEM	MBA
2019	1	BBA	BUSINESS ADMINISTRATION	ADITHYA HOTEL MANAGEMENT, Pondicherry	HOTEL MANAGEMENT
2019	2	BBA	BUSINESS ADMINISTRATION	RAMAKRISHNA ENGINEERING COLLEGE, Kovai	MBA
2019	7	BSC	COMPUTER SCIENCE	DR,R.K.S. INSTITUTIONS indili, kallakurichi	MSC
2019	1	BSC	COMPUTER SCIENCE	SONA SCHOOL OF MANAGEMENT, SALEM	MBA
2019	1	BSC	COMPUTER SCIENCE	A.V.S.COLLEGE, Salem	MCA
2019	1	BSC	COMPUTER SCIENCE	K.S.R. COLLEGE, Trichengode	MCA
2019	1	BSC	MATHEMATICS	DR,R.K.S. INSTITUTIONS indili, kallakurichi	MSC
2019	1	BSC	MATHEMATICS	DR,R.K.S. INSTITUTIONS, indili, kallakurichi	BED.
2019	1	MSC	MATHEMATICS	DR,R.K.S. INSTITUTIONS, indili, kallakurichi	BED.
2019	1	MSC	MATHEMATICS	ANNAMALAI UNIVERSITY, Chidambaram	MPHIL.
2019	4	BA	ENGLISH	DR,R.K.S. INSTITUTIONS, indili, kallakurichi	MA
2019	1	BA	ENGLISH	T.S.M COLLEGE OF EDUCATION,	BED

				Kaniyamoor, Kallakurichi	
2019	1	BA	ENGLISH	GOVT ARTS COLLEGE, PERAMBALUR	MA
2019	1	MSC	PHYSICS	DR,R.K.S. IN STITUTIONS, indili, kallakurichi	BED
2019	5	BSC	PHYSICS	DR,R.K.S. IN STITUTIONS, indili, kallakurichi	MSC
2019	1	BSC	PHYSICS	PACHAYAPPAS COLLEGE, Chennai	MSC
2019	1	BSC	PHYSICS	KOZHINGIYAPP AR COLLEGE, Virudhachala m	MSC
2019	1	BSC	PHYSICS	VILLUPURAM MEDICAL COLLEGE	MSC
2019	1	BSC	PHYSICS	DR,R.K.S. IN STITUTIONS, indili, kallakurichi	BED.
2019	1	BSC	PHYSICS	T.S.M COLLEGE OF EDUCATION, Kaniyamoor, Kallakurichi	BED.
2019	5	BCOM	COMMERCE	DR,R.K.S. IN STITUTIONS, indili, kallakurichi	MCOM
2019	2	BCOM	COMMERCE	ST.JOSEPH ARTS AND SCIENCE COLLEGE, Cuddaloure	MCOM
2019	1	BCOM	COMMERCE	E.V.R.COLLEG E OF ARTS AND SCIENCE, Trichy	MCOM
2019	1	BCOM	COMMERCE	PERIYAR UNIVERSITY, Salem	MCOM
2019	1	BSC	CHEMISTRY	DR.R.K.S. IN STITUTIONS, indili, kallakurichi	MSC

2019	1	BSC	CHEMISTRY	DR.R.K.S. IN STITUTIONS, indili, kallakurichi	BED.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KABADDI	INTER DIVISON	336
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	FORM III	National	1	0	16UBA25	TAMILSELVA N R
2019	FORM III	National	1	0	16UCS05	ARUN A
2019	FORM III	National	1	0	18UEN06	BALAJI R
2019	FORM III	National	1	0	17UCA20	MOORTHY G
2019	FORM III	National	1	0	17UCA14	LOGANATHAN A
2019	FORM III	National	1	0	17UCA42	VIJAY S
2019	FORM III	National	1	0	17PCM07	SEENUVASAN P
2019	FORM III	National	1	0	16UCM12	BOOPATHI M
2019	FORM III	National	1	0	16UCM06	ARAVINTHAN G
2019	FORM III	National	1	0	17UTA14	MAHENDHIRA N G
2019	FORM III	National	1	0	18UTA48	FRACIS XAVIER T

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

DR. R.K.S. College of arts and science has a system nomination of student representative's class wise for boys and girls separately to engage the student community on proactive basis. The class teachers are nominating student representatives for various activities held in the college. The student representative system plays an impartment part in assorting various curricular,

cocurricular and other extension activities of the college. The activity of the student representative commences with the Inauguration of college activities such as seminars, conferences and workshops and Fresher's day celebration in the college, the student council is part of various student welfare programmes. Recognizing the role of student in the policy making of the college, student members are appointed in various statutory committees such as Antiragging, Girl Student Grievance Cell etc. Class representatives lead their fellow mates in activities related to NSS, blood donation camps, awareness, activities relating to environment issues etc. In the extended activities of student festival such as New Year, Pongal, Republic day, Woman's day, Yoga day, Tamil New Year and Independence Day are celebrated. College creates a platform for the active participation of the students in the various academic and administrative activities. The visionary role of student members facilitates in building efficient and effective student representative system in particular and thus contributing to the glory of the institution in general.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni network plays a major role for in the success of the institution. It creates and maintains a lifelong connection between the institute and its alumni. The communication stops once after the graduates leave an institute, their understanding of the institute become fade. Instead they should be kept informed so they can remain engaged and keep abreast on the progress of the institute. Good alumni relationships bring many benefits to both the institute and the alumni. Talented alumni will likely to have a wealth of experience and skills to share with current students via talks and newsletters. In certain cases, this could go even further with alumni offering practical support to the students in work placement and help them to launch their careers. The main purpose of the alumni association is to connect alumni, support students and build an unforgettable Institute experience through a diversity of events.

5.4.2 – No. of enrolled Alumni:

340

5.4.3 – Alumni contribution during the year (in Rupees) :

170000

5.4.4 – Meetings/activities organized by Alumni Association :

- Alumni association meeting conducted on 2nd October 2018. Around 300 students participated in this meeting.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The chairman heads the governing body and the executive committee. He cares for the students of the college and introduces various schemes and policies. The Correspondent is the next authoritative person in the institution. He looks through every event of the college on both administration and academic activities. The other executive committee members work along with the chairman and the correspondent and support the administrative activities. Principal permitted to making certain decision on college academic activities. It lays down the policies and guiding principles to understand the vision and mission. In order to have an effective academic administration, a hierarchical structure

of leadership has been set up with Principal as the head at the top rung and Heads constituting the second rung. In addition to this, the following committees are constituted with senior faculty members to help in the day to day running of the college. a) Executive committee. b) Admission Committee. c) Internal Quality Assurance Cell. d) Examination Committee. e) Counseling cell. f) Examination Cell. g) Library Committee. h) Komugi kalaikudam (Fine Arts). i) Students Welfare Committee. j) Consumer forum. k) AntiRagging Committee. l) Grievance Cell. m) Placement Cell.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Efforts are taken to create positive improvements in the courses offered by our college. We adopt innovative teaching techniques and strategies that are constantly being devised in order to improve the student learning experience.
Teaching and Learning	We use effective instructional strategies, reaching today's students, and teaching with technology. We also use articles in pedagogical periodicals, newsletters, conferences, and online resources along with the books. Our students learn more easily as they have been made aware of what they are learning and also they understand why the teacher has chosen certain teaching methods and learning activities.
Examination and Evaluation	The objective of the examination system is to expose students to continuous evaluation rather than focus only at term end exams. This system ensures that the students develop the ability to study regularly and do not need to put any extraordinary work towards the end of the semester. Students are encouraged to write various tests, assignments, quiz, paper presentations and seminars.
Research and Development	Learning can be stimulated in several ways. In order to inculcate the spirit of enquiry our college provides extensive opportunities for faculty members and students to pursue research and development activities. Our college focuses on learningresources development. There is a strong tendency towards interdisciplinary research that generates new ideas and promotes the

	development of innovative ideas. Both the faculty and students alike contribute to the research as well as for the development.
Library, ICT and Physical Infrastructure / Instrumentation	The quality improvement strategies for Library aim at constant improvement and development of library services through updating of technology and employment of latest systems in library sciences. The quality improvement strategies also focus on the inclusion of differently abled students for whom the library set up has been framed to access books and other reading materials easily. Similarly, the quality improvement strategies for physical and ICT infrastructure focus on their regular maintenance and timely up gradation while ensuring its utility in the education process.
Human Resource Management	<p>The aim of the human resource management in the College focuses on attracting, training, developing, motivating and retaining its human resources. The intention of the institution is to maximize the potential of each individual in their respective fields to the benefit of self and society. This entails assessing the human resource requirements and understanding the inherent diversity of such needs.</p> <p>Faculty and Staff recruitment • Recruitment involving Head of the Department with Director and Chairman.</p> <p>• Induction Training Programme for newly recruited staff. • Exit interview of the retiring / resigning faculty.</p>
Industry Interaction / Collaboration	<p>• Placement activity. • Guest lectures.</p> <p>• Professional Development Courses U.G./ P.G. Project sponsorship. • Internship opportunities during Summer Vacation. • Industrial visits.</p>
Admission of Students	The focus here is on making the admission process smooth, informative, transparent and convenient. In this spirit, admission related queries are also answered through phone calls and emails. Admission Helpdesks are setup to facilitate prospective candidates, in order to that admission process is organized in a smooth and systematic manner.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	Our college uses its electronic database and information systems to ensure a data driven approach to decision making. A diverse set of stakeholders including students, members of teaching and nonteaching staff, alumni, parents, employers and industry representatives are engaged through various electronic channels in the planning and development process of the College. The timetable and other academic communications are uploaded on the website as well as mailed to the faculty members.
Administration	To better streamline the administrative work, database and records are maintained in electronic form. Notices and other correspondence pertaining to administration are proactively communicated via electronic channels to respective stakeholders. The administrative wing of the College has already started digitization of its records for easy retrieval and storage. Statutory information, student related informations are uploaded on the institutional website. Further, to ensure convenience of students, the administration promptly responds to email communication sent by students, parents and other stakeholders.
Finance and Accounts	To ensure availability of data and longterm storage of records, the accounts department is ensuring digitization of its records.
Student Admission and Support	The admission process in the College is administered and regulated by the Thiruvalluvar University. To augment the online admission process of the University, the College has taken several initiatives to improve the timeliness and spread of information dissemination required for greater convenience in the process. Soft copy of the College prospectus is being uploaded on our Website.
Examination	While the examination schedule is administered by the Thiruvalluvar University, the College takes proactive measures to ensure relevant and timely information dissemination amongst students. Notifications prior to examination such as submission of examination form are timely displayed on College website and notice boards. Information pertaining to collection of

admit cards and other examination related formalities are also communicated to students through electronic channels.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. R. Anandharaman	International seminar on Current Strategies and Innovative Practices of Business and Banks in the Digital Epoch	Faculty Empowerment Fund	500
2019	Dr. R. Anandharaman	International seminar on Quality Enhancement in Academic Research	Faculty Empowerment Fund	500
2018	Dr. J. Ahamed Sulthan	National Seminar on Material Science and its Applications	Faculty Empowerment Fund	500
2018	Mrs. D. Shakthi Brinda	National Conference on Revisiting Ability	Faculty Empowerment Fund	500
2018	Mrs. D. Shakthi Brinda	International Workshop on Global Southern Epistemological in Comparative Literature and India Studies	Faculty Empowerment Fund	500
2018	Mrs. D. Shakthi Brinda	National Seminar on Bio politics of Disability	Faculty Empowerment Fund	500
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	Special lecture programme internet kills Communication		10/09/2018	10/09/2018	82	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development programme by Dr. Boominathan Faculty in Dep't of commerce Bishop Hebers College Puthur, Trichirappalli620017	82	26/06/2019	26/06/2019	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
82	0	48	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> On duty is provided for the faculty members who are attending National/InterNational Conference/Seminars/Workshops conducted by various universities. Free bus facility and accommodation is provided to interested faculty members. System with internet facility is given to all the PG handling staff. Department wise staff room. 	<ul style="list-style-type: none"> Regular Bata and one day salary. Group Insurance Scheme to cover family members of the staff. Uniform for service staff. 	<ul style="list-style-type: none"> Trust Scholarship. Special Insurance scheme. Fee concession on full payment. Canteen facility at subsidized rate. RO Drinking Water.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts both internal and external financial audits. Internal Audit: The Internal Auditors carry out both financial and systems audit regularly and submit quarterly reports. The following areas are covered under internal audit: • Budget vs Actual Performance • Thorough Revenue and Expenditure Audit • Fixed deposits and interest receipts • Fixed Assets and Purchases • Statutory Compliance on TDS, EPF ESI • Systems Analysis and Compliances External Audit Statutory Audit: The accounts of the Institution are audited annually by the Statutory Auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Endowment	220000	Sports, student welfare, competitive exams
View File		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Every semester, a report on academic performance of a student is communicated to the parents.
- Parents meetings were held in all the departments in the month of January (for Odd) and in the month of August (for Even) Semesters respectively.
- During these meetings the parents interacted with the Tutor and Head of the Department, regarding the academic performance and discipline.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Extra Credit Courses: Encouraged to apply for MOOC courses offered by NPTEL, SWAYAM, etc.
- Information pooling from various departments and units through Digital Portal (ERP)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Preparation of Annual plan	01/06/2018	01/06/2018	02/06/2018	28
2018	Our past and your future by Alumni Association	02/07/2018	05/07/2018	05/07/2018	300
2018	Save Water awareness programme	01/08/2018	15/08/2018	30/08/2018	500
2018	My life in my hand motivation programme	01/09/2018	10/09/2018	10/09/2018	500
2018	Examination orientation	01/10/2018	03/10/2018	03/10/2018	426
2018	Govt. school students motivation programme	01/11/2018	02/11/2018	30/11/2018	4500
2019	Voters day awareness programme	02/01/2019	15/01/2019	15/01/2019	530
2019	Workshop on Application of Science and Technology for Rural Areas (ASTRA)	01/02/2019	04/02/2019	12/02/2019	650
2019	Special coaching for slow learners	01/03/2019	01/03/2019	11/03/2019	75
2019	Feedback analysis	01/04/2019	02/04/2019	30/04/2019	80
2019	Faculty Development Programme	02/05/2019	26/06/2019	26/06/2019	80

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
II AND III YEAR STUDENTS INAUGURATION	28/06/2018	28/06/2018	275	451

TREE PLANTING FUNCTION	28/06/2018	28/06/2018	5	10
APPRECIATION FUNCTION TO STUDENTS	02/07/2018	02/07/2018	245	400
I YEAR STUDENTS INAUGURATION FUNCTION	05/07/2018	05/07/2018	180	300
NAAC CERTIFICATE RECEIVING FUNCTION	07/07/2018	07/07/2018	278	425
MOTHER TERESA FORUM INAUGURATION	27/08/2018	27/08/2018	390	14
I PG INAUGURATION FUNCTION	29/08/2018	29/08/2018	30	60
COMPETITIVE EXAM-MOTIVATION PROGRAMME	30/08/2018	30/08/2018	230	438
LAVOISIERS BIRTHDAY	05/09/2018	05/09/2018	48	68
PARITHIMAR KALAIINGER BIRTHDAY FUNCTION	05/09/2018	05/09/2018	42	78
MOTIVATION FOR COMPETITIVE EXAMS	03/01/2019	03/01/2019	201	398
PONGAL CELEBRATION	12/01/2019	12/01/2019	382	769
REPUBLIC DAY	26/01/2019	26/01/2019	90	112
GANDHI MEMORIAL DAY	25/01/2019	25/01/2019	45	72
SPORTS DAY	01/03/2019	01/03/2019	380	750
COLLEGE DAY	02/03/2019	02/03/2019	721	1013
WOMEN'S DAY CELEBRATION	08/03/2019	08/03/2019	372	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0.001

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2

Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	25	3	22/11/2018	111111	Dr.G.MOHA NASUNDAR	IMPORTANCE OF HIGHER EDUCATION	4500

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book	27/06/2018	Every year handbook will be distributed to the parents and students on orientation day of the academic year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Dengue Awareness Rally	06/09/2018	08/09/2018	300
Dengue Awareness camp	24/09/2018	29/09/2018	50
CONSUMER AWARENESS	24/01/2019	25/01/2019	212

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Students, Staff using Public Transport. Pedestrian friendly roads. Plastic free campus. Paperless office. Green landscaping with trees and plants. Rain water harvesting.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

a.Handful rice scheme b. Group Insurance
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.rkscollege.com/igac.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution lays a great emphasis on the development of discipline, maturity, moral standards of the students through various clubs. National Service Scheme, Red Ribbon Club, Youth Red Cross, Consumer Club, Green Club, Literacy Club. Each club functions with the motto and especially NSS Students have rendered astonishing service to the society through many ways. Awareness programmes are arranged duly to complement academic learning, experience and inculcate positive values and skills among student community. The institution is focusing to promote skills of the students through value added courses cum Earn while you learn cell. Embroidery techniques and fur doll making. Women Entrepreneurship Development Program and Entrepreneurship awareness camp. Our institution plans and executes all the extension services consulting with the panchayat president, representing members and village committee. During the service, the village leaders are invited as the chief guests thereby encouraging the village people. The management also widens the required support to the committee.

Provide the weblink of the institution

<http://www.rkscollege.com/igac.php>

8.Future Plans of Actions for Next Academic Year

? To start Ph.D., Research programme in Tamil, Mathematics, Physics and Chemistry. ? To start new certificate courses like MLT for chemistry students. ? To conduct international conference with the collaboration of our University. ? To start faculty enhancement programme to complete SET/NET. ? To utilize the maximum resources of alternate energy facilities. ? To encourage the faculty members to develop new Electronic content. ? To undertake new MOU for creating more job opportunities. ? To create science and technology center for rustic Areas.